

Westview High School Grad Committee 2018

Bank Deposit Detail Form

Date _____

Starting Cash Amount: _____



CHECKS

CASH

#	\$	\$
Of items X	Check Amt.	= Total Amount
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____
_____	X _____	= \$ _____

#	\$	\$
Of items X	Denomination	= Total Amount
_____	X \$100.00	= \$ _____
_____	X \$ 50.00	= \$ _____
_____	X \$20.00	= \$ _____
_____	X \$10.00	= \$ _____
_____	X \$5.00	= \$ _____
_____	X \$2.00	= \$ _____
_____	X \$1.00	= \$ _____
_____	X \$1.00 (coin)	= \$ _____
_____	X \$.50	= \$ _____
_____	X \$.25	= \$ _____
_____	X \$.10	= \$ _____
_____	X \$.05	= \$ _____
_____	X \$.01	= \$ _____

CHECK TOTAL = \$ _____

CASH TOTAL = \$ _____

CHECK TOTAL + CASH TOTAL = _____ - STARTING CASH LEFT IN BOX TOTAL _____ =

Grand Total of Deposit \$ _____

Counted By: _____ and _____

Deposit Credit Breakdown:

<u>Amount</u>	<u>Category</u>	<u>Description</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Verified by _____
 Treasurer: _____ Date Verified: _____ Date Deposit Made: _____